

Branch:	A-Block, Pak Secretariat Branch	Date:	25042025
Account Title	اکاؤنٹ ہولڈر کا نام Public Procurement Regulatory Authority (PPRA)		
IBAN:	PK17HABB0004540013100701		
Currency:	<input checked="" type="checkbox"/> PKR <input type="checkbox"/> USD <input type="checkbox"/> EURO <input type="checkbox"/> GBP <input type="checkbox"/> JPY <input type="checkbox"/> Others	<input type="checkbox"/> Intercity <input type="checkbox"/> Within city <input type="checkbox"/> Same Branch	
Credit Card No.			
<input checked="" type="checkbox"/> CASH نقد		AMOUNT رقم	
BANK / BRANCH	بینک / براچ	CHEQUE/INSTRUMENT NO. چیک نمبر	15,000/-
		TOTAL AMOUNT کل رقم	15,000/-
Total Amount in Words:	Fifteen thousand rupees only		بلغ
Depositor's Name	m. Tayyab		
Contact No.	0333-5287335		
Depositor's CNIC No.	(For non-HBL/Walk-in Customers. Also attach CNIC Copy)		
Depositor's Account No.	(For HBL Customers / Account Holders)		
Received By:	وصول کنندہ	Depositor's Signature	دستخط مہتمم
		(As per Terms & Conditions on reverse) (Not official unless validated)	



Government of Pakistan  
**PAKISTAN TELECOMMUNICATION AUTHORITY**  
[www.pta.gov.pk](http://www.pta.gov.pk)

## **Request for Expression of Interest (for consulting services)**

### **HIRING OF CONSULTANT FOR DETAILED ENGINEERING DESIGN OF PTA RESIDENTIAL APARTMENTS AT F-10/4 ISLAMABAD**

Pakistan Telecommunication Authority (PTA) invites Electronic Expression of Interest (EOI) from the Consultant Firms registered with PEC/PCATP for the year of 2024-25, Income Tax and Sales Tax Department for **DETAILED ENGINEERING DESIGN FOR CONSTRUCTION OF PTA RESIDENTIAL APARTMENTS AT F-10/4 ISLAMABAD**. Method of selection "Quality and Cost Based Selection" will be used as per PPRA rules.

Electronic Expression of Interest documents containing detailed requirements, terms and conditions is available for the registered bidders on EPADS at ([www.eprocure.gov.pk](http://www.eprocure.gov.pk))

The Electronic expression of Interest, prepared in accordance with the instructions in the EOI documents, must be submitted through EPADS on or before **19 May, 2025 by 11:00 hours**. Manual bids, shall not be accepted. The electronic expression of interest (EOI) will be opened on the same day through EPADS on **19<sup>th</sup> May, 2025 at 1130 hours**.

In terms of Rule 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is constituted for subject procurement. Notification of said GRC is provided on the [www.pta.gov.pk](http://www.pta.gov.pk), EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk). and on PPRA website [www.ppra.gov.pk](http://www.ppra.gov.pk).

**Director (Civil Works)**  
**PTA Head Quarters, F-5/1, Islamabad.**  
Ph.: 9225357, 9225352  
Fax: 051-2878149  
Email Address: [asifsaeed@pta.gov.pk](mailto:asifsaeed@pta.gov.pk)





# Pakistan Telecommunication Authority

Telecom Regulator

PTA Headquarters, F-5/1, Islamabad.

[http:// www.pta.gov.pk](http://www.pta.gov.pk)

**"Say No to Corruption"**

Tender No. 05/CW/2025

**Request for Expression of Interest**  
**(for consulting services)**

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**OF PTA RESIDENTIAL APPARTMENTS AT F-10/4 ISLAMABAD**

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- In terms of Rule 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is constituted for subject procurement. Notification of said GRC is provided on the [www.pta.gov.pk](http://www.pta.gov.pk) and on EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk).



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Director (Civil Works)  
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Headquarters F-5/1, Islamabad

SD/-

Director (Civil Works)

PTA Head Quarters,

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Ph.: 9225357, 9225352

Fax: 051-2878149

Email Address: [asifsaeed@pta.gov.pk](mailto:asifsaeed@pta.gov.pk)



# **Pakistan Telecommunication Authority**

Headquarters, Sector F-5/1, Islamabad

## **EXPRESSION OF INTEREST**

**FOR**

**HIRING OF CONSULTANT FOR DETAILED  
ENGINEERING DESIGN FOR CONSTRUCTION OF  
PTA RESIDENTIAL APARTMENTS AT F-10/4  
ISLAMABAD**



**ENGR. ASIF SAEED**  
Director (Civil Works)  
Pakistan Telecommunication Authority  
Headquarters F-5/1, Islamabad

## 1.0 INVITATION FOR EXPRESSION OF INTEREST

Consultants having valid registration with PEC/PCATP , Income Tax and Sales Tax Department are invited to show their expression of interest for detailed Engineering design of PTA residential Appartments at F-10/4, Islamabad (2 Basements +G+ 8). The size of plot is (225' x 225') 50,625 square yards and residential apartments/flats shall be constructed as per requirement of PTA and strictly in accordance with CDA bye laws:-

The major components of the consultancy include the following:-

- a. Architectural and Structural Design (Building elevation, typical floor plan , apartments on each floor, Common areas at ground floor etc.).
- b. Design of services like electrical, natural gas, public health utilities, HVAC, standby generator, Internal network connections for telephone, internet, cable, service & cargo lifts, garbage disposal system, auditorium/multipurpose hall along with cooking facility, gymnasium/rest & recreation area, day care ,Swimming pool, Internal telephone exchange, emergency exits, fire protection and CCTV surveillance, security protection, furnishing etc. and according to requirements to be indicated by PTA.
- c. Enviromental Impact Assesment
- d. Financial Analysis
- e. Economic Analysis
- f. Risk sensitivity Analysis and proposed mitigation measure
- g. Conduct CHIRA , CARA , CMA and CIME (Climate changes aspects)
- h. Techno Feasibility Studies
- i. Preparation of PC-I of the project and approval from Development Working Party (DWP).
- j. Approvals from CDA & PEPA (Pakistan Environmental Protection Agency) or any other controlling agency for construction by submitting necessary documents and drawings
- k. Preparation of bidding documents and assistance/recommendation to PTA in selection of supervision Consultant and contractor .



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- I. PTA will hire 3<sup>rd</sup> party design consultant as per approved list of CDA for review of the design submitted by the hired consultant for which bidding documents shall be prepared by hired consultant as per PPRA & PEC Rules
2. Interested consulting firms are invited to apply for short listing for the project by sending following information as per specified format included in this document:
  - a. Name, Address, Phone, Fax numbers, Web and E-mail address of the firm.
  - b. Valid Certificate of registration as consultant with PEC/PCATP along with the latest renewal letter up to current year i.e 2024-25.
  - c. Copy of Registration with Securities & Exchange Commission of companies/Registrar of Firm.
  - d. Copy of Registration with Income Tax Authorities/ FBR and and firm should be on ATL
  - e. Organization of the firm, list of permanent professional staff along with signed C.Vs mentioning their qualifications, experience, address and experience for each project. ( **Annex A-4** of EOI Document).
  - f. General experience of the firm in the last ten years (only) and the list of ongoing projects in this respect including name of the client, project synopsis and value of the assignment to be provided separately.
  - g. Relevant/Specific experience of Architectural, Structural & other facilities design of similar nature in the last ten years (only) mentioning name of the client, project synopsis and value of the assignment. **Annex A-3** of EOI Document.
  - h. Current commitments/projects of the firm. **Annex A-3** of EOI Document
  - i. Facilities available with the consultant to perform their function effectively (proper office premises, software, hardware, list of equipment owned by company, record keeping etc.)  
Project completion/Client satisfaction certificates for the three (03) similar experience jobs from the respective clients.



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- k. An affidavit on stamp paper properly attested by oath commissioner to the effect that the firm has neither been blacklisted by any Government / Public Sector/ Autonomous Body nor any contract rescinded in the past for non-fulfillment of contractual obligations.
  - l. Audited financial statements for the last three years Or bank statements of last three years having turnover of Rs. 1 Billion per year.
  - m. Equipment Software Capabilities
  - n. Partnership agreement with Pakistani Consulting Firm(s) (in case of a Foreign Consulting Firm).
  - o. Proof of association of firms/JV on judicial paper, if any
3. **The deadline for e- submission of prescribed EOI documents through E-PADs is 19<sup>th</sup> May , 2025. A pre-bid meeting to address any queries in this regard would be held 12<sup>th</sup> May, 2025 at 11:00 A.M at PTA, HQs F-5/1 Islamabad.**
4. PTA reserves the right to verify the documentation submitted by Consultants and shall disqualify a consulting firm if it finds, at any time, that the information submitted by the company/firm concerning its short listing as consultant was false and inaccurate or deliberately left incomplete.
5. Consultants will be informed, in due course, of the result of short listing process. Only short listed firms would be issued RFP and would be asked to submit their technical and financial proposals later. Once selected as consultant, the firm or any of its partners/affiliates would not be eligible to participate as contractor in construction phase of the project.
6. PTA reserves the right to accept or reject any or all applications as per PPRA Consultancy Regulations 2010.

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PTA HQs, F-5/1,  
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## 2.0 Instructions to Consultants

### 2.1 Submission of Applications

2.1.1. Applications for short listing must be received only through E-PADs

Not later than **19<sup>th</sup> May , 2025.**

2.1.2 All information to be provided in English Language.

2.1.3 The Consultants must respond to all questions & provide complete information as advised in this document. Any lapses to provide essential information or failure to comply with specified format of the document may result in disqualification of the applicant.

2.1.4 Clarification if required may be asked through E-PADs & Email not later than 5 working days before closing date and time.


2.1.5 Financial & technical bids from the short listed firms/consultants will be asked after EOI process for which the RFP will be issued to short listed consultants afterwards through E-PADs.

### 2.2 Qualification Criteria

#### 2.2.1 General

Short listing will be based on the criteria given in succeeding paras 2.2.2 to 2.2.7 regarding the Consultants general & specific experience & skilled capabilities as demonstrated by the Applicant's responses in the forms attached to this document. Experience as JV/ Consortium or Association of firms will also be considered, with applicant as the lead firm/consultant. Only lead member / firm is required to comply / fulfill Mandatory criteria as per para 2.2.2 and Annex A-7.

The Consultants meeting mandatory requirements would have to obtain at least 75% passing marks out of evaluation criteria to be successfully shortlisted.



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### 2.2.2 Minimum/Mandatory Requirements (to be provided as per specified format)

- a. Letter of Application to PTA **Annex A-2**.
- b. Valid Certificate of registration as consultant with PEC/PCATP for year 2024-25, Must be Active for Income Tax and Sales Tax Department.
- c. Copy of Registration with Securities & Exchange Commission of companies or Registrar of Firm.
- d. Registration with Income Tax & Sales tax with Tax Authorities/ FBR with NTN/GST certificate and proof of active tax payer for both.
- e. An affidavit on judicial paper of Rs. 100/- properly attested by oath commissioner to the effect that the firm has neither been blacklisted by any Government / Public Sector/ Autonomous Body nor any contract rescinded in the past for non-fulfillment of contractual obligations.
- f. Audited financial statements for the last three years to justify financial soundness and strength Or bank statements of last three years having turnover of Rs. 1 Billion per year.
- g. Partnership agreement with Pakistani Consulting Firm(s) (in case of a Foreign Consulting Firm).
- h. Proof of association of firms/JV on judicial paper, if any.
- i. Minimum experience of 10 years of architectural & structural designing. Client completion certificates for the 03 relevant experience jobs from the respective clients.
- j. Litigation history of last 05 years, if any.
- k. Minimum requirement of manpower mentioned at **Annex A-10**

Note : Please attach documentary evidence for the above mentioned requirements.

### 2.2.3 Personnel Capabilities

The Consultants must have in their employment suitably qualified professional(s) who will take part in the design consultancy. The applicant will supply the information of its skilled staff, which will be a key factor for short listing as per **Annex A-4**.

## 2.2.4 Equipment/Software Capabilities.

The applicant should have /own the technical equipment/software for the proper design/analysis of the building. The applicant will provide the information of its technical software and equipment as per **Annex A-5**.

## 2.2.5 Projects Completed

The applicant shall provide the full details i.e. name of the project, name of employer with contact details, value of the work, date of award, date of completion, duration, completion certificates issued by client etc. of maximum 05 projects of similar nature and 10 projects of general nature completed in last 10 years as per **Annex A-3**.

## 2.2.6 Financial Strength

The Applicant should provide sufficient information about financial soundness and strength by providing information in the shape of audited financial statements and bank statements/certificates for the last 3 years.

## 2.2.7 Litigation History

The applicant should provide accurate information on any litigation or arbitration resulting from contracts completed or under execution over the last five year. A history of award against the Applicant or any partner of a JV/AoF may result in rejection of the application as per **Annex A-6**. In addition an affidavit by the firm that it is not blacklisted by any Government/ Public Sector Autonomous body.

## 2.3 Updating EOI Information

Bidder shall be also required to update all given information like skilled staff, equipment's/software etc. used for short listing at the time of submitting their financial proposal. A proposal shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

## 2.4 Other Factors

**2.4.1** Only Consultants that have been short listed under this procedure shall be invited to submit technical and financial proposals. A firm/consultant whether alone or in legal association with of other firms may participate only in one bid for the consultancy. If a firm

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submits/participates in more than one bid, singly or in association then all its bids will be rejected.

**2.4.2** The employer reserves the right to reject or accept any application as per PPRA rules and to cancel the short listing process at any stage.

### **3.0 Evaluation Criteria (Annex A-8 to Annex A-10)**

Consultants meeting the minimum requirements mentioned in Para 2.2.2 will be evaluated according to the responses given in the forms attached at the end of this document for short listing.

History of excessive contract arbitrations and litigation resulting in decision against firm may be considered sufficient grounds for disqualification.

Main elements along with the weight age for judging the capability of firm for short listing are as follows:-

#### **i. Expertise of the firm (60)**

- a. Specific experience of the firm/consultant in providing architectural ,MEP and structural design services to similar projects each of at least 7 storied building & not less than project cost of Rs. 500 million up to a total of 05 projects (70% of the expertise i.e. 42)
- b. General experience of the firm/consultant in providing Design services to other projects up to a maximum of 10 projects each not less than Rs. 500 million (30% of the expertise i.e.18)

#### **ii. Quality of personnel employed (70)**

- a. Academic & Professional Qualification of the persons (30% of the Quality of Personnel employed i.e. 21)
- b. Professional experience of projects related to building of persons(70% of the Quality of Personnel employed i.e. 49).

#### **iii. Office in Rawalpindi/Islamabad (05)**

#### **iv. Similar Project in Hand (15).**



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Specific experience of the firm/consultant in providing architectural, MEP and structural design services to similar projects each of at least 5 storied building & not less than project cost of Rs. 1000 million up to a total of 03 projects (**Annex-A3**)

#### 4.0 Initial Scope of services/TOR of the provision of Consultancy services

##### Board description of the Project

PTA intends to construct a Multi-Storey PTA Office building at its plot in F-10/4, Islamabad. It requires consultancy services to design the building, Techno Feasibility studies, approval of this design from various approval forums like CDA, DWP, and EPA by preparing proper documentation like PC-I and EIA report. The consultant on the basis of approvals received, is required to assist in selection of a building contractor and Supervision Consultant by preparing cost estimates, tender documents, assistance in evaluation of received bids and selection of a building contractor and Supervision Consultant.

Salient features of the building are as under:

- a. Building will be consisting Maximum of 11 Floor (2 Basement + Ground +8)
- b. Existing plot will be covered with CDA bye laws.
- c. Building will be framed structure i.e. RCC columns and beams.
- d. Being a multistoried building design, it should be well ventilated and airy.
- e. Quality of service.
- f. Value for money.

The overall TORs for provision of Consultancy services are as would be issued later to short listed firms. However the following salient points would be included in the detailed TOR:

- Preliminary Design & Planning
- Environmental Impact Assessment
- Financial Analysis
- Economic Analysis



- Risk sensitivity Analysis and proposed mitigation measure
- Conduct CHIRA , CARA , CMA and CIME
- Techno Feasibility Studies
- Topographic survey (if required)
- Sub-Soil Investigation
- Design of Infrastructure and Building Works
- Compliance of designed building with CDA building standards for Fire Prevention & life Safety, 2010 and its approval.
- Preparation of PC-1
- Preparation of Bidding Documents for hiring of contractor and Supervision Consultant as per PEC by laws
- Evaluation of the Consultants and contractor submitted bids and assistance/recommendation to PTA for award of contract
- Development of Forms & Construction Schedule
- Any other assignment assigned by the Employer (PTA)



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**Document Checklist**

(To be checked and marked by applicant and must be complete in all aspects and as per checklist sequence upon submission of documents)

Sr. No	Documents Required	Check Mark (Yes/No)	Submitted document page number
1	Letter of Application to PTA dully filled as per format provided in <b><u>Annex A-2</u></b> .		
2	Valid Certificate of registration as consultant with PEC or PCATP for year 2024-25.		
3	Copy of Company Registration with Securities & Exchange Commission of Pakistan or Registrar of Firm.		
4	Registration with Income Tax Authorities/ FBR. Must be on ATL for both GST & NTN.		
5	Copy of income tax returns for the last 3 years and proof of active tax payer.		
6	An affidavit on judicial paper of Rs. 100/- properly attested by oath commissioner to the effect that the firm has neither been blacklisted by any Government / Public Sector/ Autonomous Body nor any contract rescinded in the past for non-fulfillment of contractual obligations.		
7	Audited financial statements for the last three years Or bank statements of last three years having turnover of Rs. 1 Billion per year.		
8	Partnership agreement with Pakistani Consulting Firm(s) (in case of a Foreign		

	Consulting Firm).		
9	Proof of association of firms/JV on judicial paper, if any.		
10	Copy of NTN & GST certificate and proof of active tax payer for both		
11	Experience of the Consultant/Details of Completed Specific and a general projects dully filled as per format provided in <b><u>Annex A-3</u></b> .		
12	Professional qualifications and professional experience of staff dully filled as per format provided in <b><u>Annex A-4</u></b> .		
13	Current commitments/projects of the firm (as per format provided in <b><u>ANNEX-A3</u></b> )		
14	Equipment Software Capabilities dully filled as per format provided in <b><u>Annex-A-5</u></b> .		
15	Litigation history dully filled as per format provided in <b><u>Annex A-6</u></b> or Company Certificate		
16	Minimum experience of 10 years of architectural & structural designing. Client completion certificates for three (03) relevant experience jobs from the respective clients.		
17	Details of Office in Rawalpindi/Islamabad (Attach Sheet)		

**\*Note:** Each page of the EOI proposal submitted by the company must be properly numbered and must bear company official seal along with signatures of company representative. Failure to comply may result in disqualification.



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Pakistan Telecommunication Authority  
Headquarters F-5/1, Islamabad

**Letter for Application**

[Letter head paper of the applicant, or the lead partner,  
Responsible for joint venture/association of firms, including full details  
Of postal address, telephone no., fax no., email, website etc.]

To:-

Director (Civil Works),  
**PTA HQs, F-5/1, Islamabad.**

Sir,

1. Being duly authorized to represent and act on behalf of  
.....(her  
inafter “the Applicant”), and having reviewed and fully understood  
all the short listing criteria for

**HIRING OF CONSULTANT FOR DETAILED ENGINEERING  
DESIGN FOR CONSTRUCTION OF PTA RESIDENTIAL  
APARTMENTS AT F-10/4 ISLAMABAD**

2. Attached to this letter are copies of original documents defining:

- a. The applicant's legal status.
- b. The principal place of business.
- c. Minimum/Mandatory requirements as per PTA EOI Document

3. Your department and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from clients.

4. Your department and its authorized representatives may conduct the following persons for further information, if required.

- a. Mr.....Tele No.....
- b. Mr.....Tele No.....



This application is made with full understanding that:-

- a) Application will be subjected to verification of all information submitted for the short listing.
- b) PTA reserves the right to accept or reject any application, cancel the short listing process as per PPRA rules.
- c) We confirm that we are enclosing all required documents as per format provided in EOI document of PTA along with valid photocopies of all other required documents as mentioned in document checklist: **Annex A-1**.
- d) The undersigned declare that the statement made and the information provided in the duly completed application are complete, true and correct in every detail.

<u>Signed</u>	<u>Signed</u>
<u>Signed</u>	<u>Signed</u>
<u>For and on behalf of</u> <u>(name of applicant or lead partner</u> <u>of a JV)</u>	<u>For and on behalf of</u> <u>(name of applicant or lead partner</u> <u>of a JV)</u>



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**AnnexA-3**

	To be filled in by Applicant
Name of Applicant Firm	

**Experience of the Consultant/Details of Completed Projects**

**Note:-** The followings forms are to be filled in by each applicant for Specific ,General Projects and on-going Projects as per evaluation criteria **Annex A-7**. Please fill in all requirements and write N.A where not Applicable. **Please attach supporting document i.e. Work order / Contract Agreement (contract amount must be mentioned) along Completion Certificate against each project**

**Specific Project**


	To be filled in by Applicant
1	Name of the Project
2	Name of Client & Address
3	Project Address
4	Value of the Project in Millions PKR (construction cost)
5	Total Number of floors in Project
6	Value of the Consultancy Services Provided in Millions PKR
7	Nature of the Consultancy provided i.e. design, detailed supervision, top supervision, soil investigation, infrastructure design etc.*
8	Role of the Consultant i.e. as lead, senior partner, junior partner etc
9	Date of Award to the Consultant
10	Name of the Project Contractor
11	Date of Award to the Contractor
12	No of Staff provided
13	Name of JV firms, if any
14	Date of completion of the project
15	If there are any delays in project? What were the reasons and project cost over runs?*
16	Any other detail/information*

\* Attach Additional Sheet (if required) for each project

**General Project**

		To be filled in by Applicant
1	Name of the Project	
2	Name of Client & Address	
3	Project Address	
4	Value of the Project in Millions PKR (construction cost)	
5	Total Number of floors in Project or any other detail	
6	Value of the Consultancy Services Provided in Millions PKR	
7	Nature of the Consultancy provided i.e. design, detailed supervision, top supervision, soil investigation, infrastructure design etc.*	
8	Role of the Consultant i.e. as lead, senior partner, junior partner etc	
9	Date of Award to the Consultant	
10	Name of the Project Contractor	
11	Date of Award to the Contractor	
12	No of Staff provided	
13	Name of JV firms, if any	
14	Date of completion of the project.	
15	If there are any delays in project? What were the reasons and project cost over runs?*	
16	Any other detail/information*	

\* Please attach supporting document i.e. Work order / Contract Agreement (contract amount must be mentioned) along Completion Certificate against each project. Attach Additional Sheet (if required) for each project



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**Annex A-3****Similar Project in Hand**

		To be filled in by Applicant
1	Name of the Project	
2	Name of Client & Address	
3	Project Address	
4	Value of the Project in Millions PKR (construction cost)	
5	Total Number of floors in Project or any other detail	
6	Value of the Consultancy Services Provided in Millions PKR	
7	Nature of the Consultancy provided i.e. design, detailed supervision, top supervision, soil investigation, infrastructure design etc.*	
8	Role of the Consultant i.e. as lead, senior partner, junior partner etc	
9	Date of Award to the Consultant	
10	Name of the Project Contractor	
11	Date of Award to the Contractor	
12	No of Staff provided	
13	Name of JV firms, if any	
14	Expected date of completion of the project.	
15	If there are any delays in project? What were the reasons and project cost over runs?*	
16	Any other detail/information*	

\* Attach Additional Sheet (if required) for each project. Please attach supporting document i.e. Work order / Contract Agreement (contract amount must be mentioned) against each project. Attach Additional Sheet (if required) for each project

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**Academic and General Qualifications of Staff held with Principal Applicant/Partner(s)/JV**  
(To be filled in by Applicant)

**1. Graduates: BA/B.sc/BE/BS etc (Civil/Arch/Struct./Elect/Mech./Env./Geo Tech)**

Sr #	Name	Designation	Date of Birth	Degree Held	University /Institute	Year of Passing	PEC/PCATP Registration Number	Name of Current Employee	Total Experience
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**2. Masters: ME/M.sc (Civil/Arch/Struct/Elect/Mech/GeoTech/Geology)**

Sr #	Name	Designation	Date of Birth	Degree Held	University /Institute	Year of Passing	PEC/PCATP Registration Number	Name of Current Employee	Total Experience
1									
2									
3									
4									
5									
6									
7									



### 3. Ph.D (Civil/Arch/Structure/Elect/Mech)

Sr #	Name	Designation	Date of Birth	Degree Held	University /Institute	Year of Passing	PEC/PCATP Registration Number	Name of Current Employee	Total Experience
1									
2									

### 4. Associate Engineers (03 years -Diploma in Civil/Arch/Struct/Elect/Mech)

Sr #	Name	Designation	Date of Birth	Degree Held	University /Institute	Year of Passing	Name of Current Employee	Total Experience
1								
2								
3								
4								
5								

**Annex A-4**

**Details of Professionals held with Principal Applicant/Partner(s)/JV**  
 (To be filled in by Applicant)

**1. 1x Principal Architect****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Principal Architect in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr. #	DD/MM/YY From	DD/MM/YY To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience




**\*Proposed Architect of the Consultant/Associate must have valid license of Capital Development Authority (CDA). Please attach additional sheet on same format if required.**

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature\_\_\_\_\_

Date:- \_\_\_\_\_

**Annex A-4****2. Architects (1st )****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Architect in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


**\* Please attach additional sheet on same format if required.**

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature\_\_\_\_\_

Date:- \_\_\_\_\_



**Annex A-4****Architects (2nd)****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Architect in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From	DD/MM/YY To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


**\* Please attach additional sheet on same format if required.**

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature\_\_\_\_\_

Date:- \_\_\_\_\_





**Annex A-4****3. Structural Engineer (1st)****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Structural Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From	DD/MM/YY To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


Please attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_  
Date:- \_\_\_\_\_



Annex A-4**Structural Engineer (2nd )****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Structure Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


Please attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_  
Date:- \_\_\_\_\_



**Annex A-4****4. Principal Structure Engineer****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Principal Structure Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


**\*Proposed Structure Engineer of the Consultant/Associate must have valid license of Capital Development Authority (CDA). Please attach additional sheet on same format if required.**

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature\_\_\_\_\_

Date:- \_\_\_\_\_





Annex A-4**5. Graduate Engineer (1st)****a.General Details:**

Sr.#	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
1.								
2.								
3.								

**b. Experience Details:**

Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


\*attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_  
Date:- \_\_\_\_\_



**Annex A-4****Graduate Engineer (2nd)****a. General Details:**

Sr.#	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
1.								
2.								
3.								

**b. Experience Details:**

Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience



Annex A-4**Graduate Engineer (3rd)****a. General Details:**

Sr.#	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
1.								
2.								
3.								

**b. Experience Details:**

Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From ! To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


\*attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_

Date:- \_\_\_\_\_





**Annex A-4****MEP Engineer (1<sup>st</sup>)****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**

Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


\*attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature\_\_\_\_\_

Date:- \_\_\_\_\_



**Annex A-4****MEP Engineer (2nd )****c. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**d. Experience Details:**

Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


\*attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_  
Date:- \_\_\_\_\_



Annex A-4**Electrical Engineer (1<sup>st</sup>)****a. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**b. Experience Details:**


Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.

Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience


\*attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_  
Date:- \_\_\_\_\_



Annex A-4

**Electrical Engineer (2<sup>nd</sup>)**  
**c. General Details:**

Proposed for PTA Project	Name	Qualification	Date of Birth	Name of Current Employer	Position in Firm	Experience with current Employer	Total Experience	Availability for PTA consultancy (Full time/Part time)
Prime								
Alternate (if any)								

**d. Experience Details:**

Summarize professional experience of Prime Engineer in reverse chronological order indicate particular technical and managerial experience relevant to the projects undertaken.


Sr #	DD/MM/YY From To	Company Name	Project Name	Cost in PKR	Position Held	Total Relevant Experience




\*attach additional sheet on same format if required.

**Undertaking:** Undersign certify that to the best of my knowledge and belief, these bio- data correctly describes myself, my qualification and my experience.

Signature \_\_\_\_\_  
Date:- \_\_\_\_\_




## Annex A-5

### Equipment/Software Capabilities

Name of Applicant
-------------------

Sr. No	Equipment/Software	Name/Number
1.	No. of Computers	
2.	Software under Use for <ul style="list-style-type: none"><li>• Architecture</li><li>• Structure Design</li><li>• Electrical Design</li><li>• Qty Surveying</li><li>• Surveying</li><li>• HVAC Design</li><li>• Building Management</li></ul>	
3.	No of Printers	
4.	No. of Plotters	
5.	Survey Equipment	

  
ENGR. ASIF SAEED  
Director (Civil Works)  
Pakistan Telecommunication Authority  
Headquarters F-5/1, Islamabad

**Litigation History**

Name of Applicant or Partner of a Joint venture
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Consultants, including each of the partners of JV, should provide information on any history of litigation or arbitration resulting from projects executed in the last 5 years or currently under execution.

Year	Award FOR or AGAINST Applicant	Name of the Client, cause of litigation, and matter in dispute	Disputed Amount in PKR

If no litigation history in last 5 years then provide a certificate whereby mentioning that the firm or any of its affiliates/partners are involved in any such proceeding either nationally or internationally.



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Director (Civil Works)  
Pakistan Telecommunication Authority  
Headquarters F-5/1, Islamabad

**Evaluation Criteria****SAMPLE SUB CRITERIA FORMS****EVALUATION OF PRE-QUALIFICATIONS OF CONSULTANTS**

Name of the Firm: \_\_\_\_\_

**Minimum/Mandatory Requirements to be fulfilled before evaluation as per Annex A-8 to A-10.**

Sr. No	Documents Required	Yes	No
1	Letter of Application to PTA <b><u>AnnexA-2</u></b>		
2	Valid Certificate of registration as consultant with PEC or PCATP along with the latest renewal letter up to 2024-25.		
3	Registration with Income Tax Authorities/ FBR and must be on ATL list of FBR.		
4	Copy of Company Registration with Securities & Exchange Commission of Pakistan or Registrar of Firm.		
5	Copy of income tax returns for the last 3 years.		
6	An affidavit on judicial paper of Rs. 100/- properly attested by oath commissioner to the effect that the firm has neither been blacklisted by any Government / Public Sector/ Autonomous Body nor any contract rescinded in the past for non-fulfillment of contractual obligations.		
7	Audited financial statements for the last three years Or bank statements of last three years having turnover of Rs. 1 Billion per year		
8	Partnership agreement with Pakistani Consulting Firm(s) (in case of a Foreign Consulting Firm).		
9	Proof of association of firms/JV on judicial paper, if any.		
10	NTN & GST No. along with certificate and proof of active tax payer		
11	Minimum experience of 10 years of architectural & structural designing. Client completion certificates for three (03) relevant experience jobs from the respective clients.		

12	Equipment Software Capabilities <b><u>AnnexA-5</u></b>		
13	Litigation history <b><u>AnnexA-6</u></b>		
14	Minimum requirement of manpower mentioned at <b>Annex A-10</b>		



  
**ENGR. ASIF SAEED**  
 Director (Civil Works)  
 Pakistan Telecommunication Authority  
 Headquarters F-5/1, Islamabad

**Evaluation Criteria****SAMPLE SUB CRITERIA FORMS FOR SPACIFIC & GENERAL EXPERIENCE OF COMPANY**Max. Points 60

Name of the Firm: \_\_\_\_\_

Sr. No.	Project Components	Weight age	
		Percentage	Points
<b>A</b>	<b>Specific</b>		
	Experience up to 5 projects of similar nature of at least 7 storied buildings and each not less than Rs.500 million project cost.	70% of 60	<b>42</b>
	<b>1<sup>st</sup> Project</b>	30 % of 42	12.6
	<b>2<sup>nd</sup> Project</b>	50 % of 42	21.0
	<b>3<sup>rd</sup> Project</b>	60 % of 42	25.2
	<b>4<sup>th</sup> Project</b>	80 % of 42	33.6
	<b>5<sup>th</sup> Project</b>	100% of 42	42
	<b>Sub Total (A):-</b>		
<b>B</b>	<b>General</b>		
	Experience up to max 10 projects which are not similar but are important to judge capacity of from each not less than Rs.500 million project cost	30% of 60	<b>18</b>
	<b>Minimum 2 Projects</b>	25 % of 18	4.5
	<b>3-5 Projects</b>	40 % of 18	7.2
	<b>6-7 Projects</b>	60 % of 18	10.8
	<b>8-9 Projects</b>	80 % of 18	14.4
	<b>10 Projects</b>	100 % of 18	18
	<b>Sub Total (B):-</b>		



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Director (Civil Works)  
Pakistan Telecommunication Authority  
Headquarters F-5/1, Islamabad

**SAMPLE SUB CRITERIA FORMS FOR ACADEMIC & GENERAL QUALIFICATION****Annex A-9****Total Marks 21**

Name of the Firm \_\_\_\_\_

Sr. No.	Description	Minimum Weightage		Marks Division	Points Awarded
		Percentage	Points		
<b>C</b>	Academic & General Qualification	<b>30% of 70</b>	<b>21</b>		
I	BE/B.sc (Civil/ Arch/Elect/Mech/Geology)		7.0 (Max)	0.7/BE/B.sc	
li	ME/M.sc (Civil/Arch/Struct/Elect /Mech/ Geology)		7.0 (Max)	1.0/MA/M.sc	
lii	Ph.D ( Civil/Arch/ Elect/Mech)		3.0 (Max)	1.5 Ph.D	
Iv	Associate Engineers (Civil/Arch/Struct/Elect /Mech)		4.0 (Max)	0.667/Associate	
				Total (C)	



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Director (Civil Works)  
Pakistan Telecommunication Authority  
Headquarters F-6/1, Islamabad



## Evaluation Criteria

### D : SAMPLE SUB CRITERIA FORMS FOR PROFESSION RELATED EXPERIENCE

#### AnnexA-10

Maximum Points 49

Name of the Firm \_\_\_\_\_

Sr. No	Qualification	Experience	Min. No. of Persons Req.	Points	Remarks
1	Principal Architect	10 Years	1	7	
2	Architects	3-9 Years	2	6	3.0/Arch
3	Principal Structural Engineer	10Years	1	4	
4	Structural Engineer	3-9 Years	2	6	3.0 /Str Engr.
5	Graduate Engr.	3-9 Years	3	6	2.0/Engr.
6	MEP Engineer/ Association of Firm	10 Years	2	8	4.0/Engr.
7	Electrical Engineer/Association of Firm	10 Years	2	8	4.0/Engr.
8	Quantity Surveyor	10 Years	1	4	

\*Proposed Principal Architect & Structural Engineer of the Consultant/Associate must have valid license of Capital Development Authority (CDA) to get desired Marks.

		Yes	No
E	Office in Rawalpindi/Islamabad (05 Marks)		

F	Projects in hand of similar Nature (15 Marks) 5 marks for each project		
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Note:-

- Passing marks for short listing of consulting firm/company is 75% which will be A+B+C+D+E+F out of 150.
- Attach documentary evidence along with Annex Sheets for claiming the points.
- PTA can verify the information from the respective organizations.
- Any false information shall lead to disqualification.
- On short listed consultants who had secured 75% marks shall be asked to submit their technical and financial bids for which RFP will be issued later

  
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Minimum number of person required is mandatory for short listing.